



**CORFE MULLEN TOWN COUNCIL**  
**TERMS OF REFERENCE**  
**PLANNING & HIGHWAYS COMMITTEE**

**Purpose**

The Planning & Highways Committee is a committee of Corfe Mullen Town Council (the 'Council'). Its purpose is to suggest, advise, decide and recommend on all matters regarding planning within the Parish of Corfe Mullen under its delegated powers, and to make recommendations to the Council on any matters requiring its attention.

**Membership**

The Planning & Highways Committee shall be constituted in accordance with Council Standing Order no. 4 and will comprise of a Chair and Vice Chair plus six other Councillors.

The Chair and Vice Chair term shall be an election to the committee for 12 months from the first committee meeting of the municipal year and shall cease at the following Annual Town Council Meeting.

The Committee shall be appointed by the Council at its Annual Town Council Meeting and shall comprise of a maximum of 8 members. The Chair of the Council shall be a standing member.

Quorum shall be three or at least one-third of its members, whichever is the greater, in accordance with Standing Order no. 4d viii.

**Authority, Powers and Duties**

The Planning & Highways Committee shall have delegated authority from the Council under Standing Order no. 4 to make decisions i.e., by resolution, in accordance with its terms of reference.

All powers shall be exercised in accordance with any Standing Orders, policies adopted, or directions given, by the Council.

Under Standing Order no. 4d, the Planning & Highways Committee shall be authorised to appoint sub-committees and sub-groups, e.g., working parties, for the purposes to be specified by the Committee.

**Responsibilities**

1. To consider all planning applications in relation to the Parish of Corfe Mullen and to make observations to the appropriate Planning Authority, along with submitting representations to the Planning Inspectorate in respect of planning application appeals if deemed appropriate to do so.
2. To raise other matters with the Planning Authority which directly relate to property development in the Parish.

3. To consider pre-application consultations, e.g., on telecommunications masts.
4. To oversee highway matters relating to Traffic Regulation Orders (TROs) allowing the Highway Authority (Dorset Council) to regulate the speed, movement and parking of vehicles under the Road Traffic Regulation Act 1984. Any recommendations relating to highways matters to be presented to Full Council for approval.
5. To consider all licensing matters in relation to the Parish of Corfe Mullen and to make observations to the appropriate Licensing Authority, along with submitting representations to the Planning Inspectorate in respect of planning application appeals if deemed appropriate to do so.
6. To consider all planning applications in relation to the Parish of Corfe Mullen and to make observations to the appropriate Planning Authority, along with submitting representations to the Planning Inspectorate in respect of planning application appeals if deemed appropriate to do so.
7. To recommend to the Council, revisions to its policy in relation to planning and development matters.
8. To consider government and other consultation documents or national, regional, and local policies and make recommendations to the Council.
9. To consider such matters as may be delegated by the Council from time to time.