



**CONFIDENTIAL**

**NOTICE OF NEXT COUNCIL MEETING**

Dear Councillors

You are hereby summoned to attend the following meeting:

Meeting of...           **STAFFING COMMITTEE**

Time...                 **10:00**

Date...                 **THURSDAY 20 MARCH 2025**

Place...                **OFFICE, CORFE MULLEN VILLAGE HALL, TOWERS WAY,  
CORFE MULLEN**

A handwritten signature in black ink, appearing to read 'C Horsley'.

Catherine Horsley  
Town Clerk & RFO  
13 March 2025

Councillors will be **CONFIDENTIALLY** discussing all the items listed on the agenda below.

**AGENDA**

- SS 24/31      To Receive and Accept Apologies for Absence** (LGA 1972 s85 (1))
- SS 24/32      To Record any declarations of interest** Members to declare any interests, including Disclosable Pecuniary Interests they may have in agenda items that accord with the requirements of the Town Council's Code of Conduct and to consider any prior requests from members for Dispensations that accord with Localism Act 2011 s33(b-e) (NB this does not preclude any later declarations)
- SS 24/33      Paper A - To Approve minutes of the meeting held on 12 December 2024**  
LGA 1972, sch 12, para 41
- SS 24/34      Paper B – TO FOLLOW - To Note Update on Recruitment of Project & Community Engagement Officer**
- SS 24/35      Paper C – To Note Request for the Senior Administrators Extended leave**
- SS 24/36      Paper D - TO FOLLOW – To Consider Request from Grounds Team Member**
- SS 24/37      Verbal – To Note General Staffing Update**
- SS 24/38      Matters for Forthcoming Agendas** No decisions can be taken<sup>1</sup>

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<sup>1</sup> Councils cannot lawfully decide items of business which are not specified in the summons/agenda (LGA1972 sch 12, paras 10(2)(b) and Longfield Parish Council v Wright (1918) 88 LJ Ch 119)

**SS 24/39**      **To Agree a date and time for the next meeting** – Thursday 10 April 2025 at 10:00 in the Office, Corfe Mullen Village Hall, Towers Way, Corfe Mullen.

**SS 24/40**      **Close of meeting**